

AGENDA: PROVYP 3rd Transnational Meeting in Madrid – Spain

Wednesday 09/11/2016 - Friday 11/11/2016

| DATE: | TIME: | ACTIVITY: |
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| Wednesday, 09/11/2016 <i>Hotel Ibis Madrid Getafe</i> | | Arrival of the partners Accommodation at Hotel Ibis Madrid Getafe: http://www.ibis.com/gb/hotel-3559-ibis-madrid-getafe/index.shtml |
| | 17:30 – 19:30 | Revision of the TM2 minutes. Roles and responsibilities of the partners. PROVYP timetable: Altius, Spain Feedback on the Progress report by the NA: Altius, ES 2 nd Evaluation report: VBC, Lithuania Presentation of the interim evaluation report: Mrs. Asya Rafaelova-Eneva, external project evaluator |
| | 20:00 | Welcome dinner at the hotel restaurant |
| Thursday, 10/11/2016 <i>DGSSIS-CM headquarters C/ Los Madrado, 34 28014 Madrid</i> | 15:30 – 19:30 | Presentation of IO2: DGSSIS-CM, Spain Development of project web: Altius, ES & VBC, LT Discussions on the IO3 development: VBC, Lithuania Implementation of pilot workshops to test the IO3: ideas and proposals by the project partners Organisation of the 2 nd international multiplier event and TM4 in London: Diagrama, UK Budget review at the final project phase: Altius, ES Delivery of invoices and payment arrangements of the meeting's organisation |
| | 20:00 | Dinner at the hotel restaurant |
| Friday, 11/11/2016 <i>Hotel Ibis Madrid Getafe</i> | 09:00 – 12:00 | Final conclusions and evaluation of the meeting |
| | 20:00 | Dinner at the hotel restaurant for those who stay Departure of the partners between 11 th and 12 th November |