

APPLICATION TO THE SPANISH TAX AUTHORITY FOR THE DEFINITIVE COMPANY TAX CODE

# LINDERTAKING INCORPORATION ACTS REFORE A NOTARY PUBLIC

Declaration of beneficial ownership act, execution of a public deed and application for registering the company name in the mercantile register

QUALIFICATION AND REGISTRATION PERIOD BEFORE THE MERCANTILE REGISTRY (15 DAYS)

## **OBTAINING THE COMPANY TAX CODE (NIF)**

### CENSUS FORMALITIES FOR TAX AND LABOUR PURPOSES

- Registration for the purpose of Trade Income Tax: submission of the 036 Model
- Registration for the purpose of Value Added Tax (I.V.A)
- Registration for the purpose of Social Security and workplace accident insurance, as well as registering employees with the Social Security
- Formalities before the Provincial Delegation of the Ministry of Employment and Social Security



the business and interpretation of the regulations.

PROVISIONAL APPLICATION FOR A NIE

AND A NIF

Δ NIF (Foreigner's Identification Number) and a NIF

LOCATION SEARCH Industrial spaces, offices, incubators, local

coworking spaces, etc., selecting the most appropriate area in the Community.

APPLICATION TO THE CORRESPONDING COUNCIL FOR AN OPENING AND ACTIVITY LICENCE



### **OBTAINING THE OPENING AND ACTIVITY LICENCE**



### PERSONNEL SELECTION AND RECRUITMENT

Through HR consultants, specialist websites or the State Employment Service + management selection for undertaking the formalities of Social Security registering, payrolls, etc.



### ADDITIONAL PERMITS FOR SPECIFIC ACTIVITIES

Obtaining works and construction permits, and undertaking the formalities to obtain electricity and supplies as regards the council and installers

> Obtaining, if required, activity permits from the specific regulators (Bank of Spain, CNMV, Directorate General of Insurance, CNMC)

Drawing up, if required, of a report on the environmental impact of the activity (Environment Department, Local Authority and Land Planning)

